



CATALOG ADDENDUM

The updates listed in this addendum apply to the 2020 Academic Catalog. This catalog addendum contains new and updated information, as well as corrections of errors in the original catalog.

Graduate Degree Program Requirements (*Master's Level*) (Updated pg. 17)

New bullet point regarding transfer credits allowable from ALU's Juris Doctor program to the MSL program.

- For ALU JD students transferring to the MSL program, please see the section on **Equivalent Learning Credit for Students Enrolled in ALU's JD Program.**

Doctorate Degree Program Requirements (*Excluding Juris Doctor Degree Program*) (Updated pg. 18)

New footnote to indicate that the start dates for the DBA program are in the Spring and Fall Semesters (Session A) each year.

Transfer Credit Evaluation (updated pg. 20)

Students with previous post-secondary education from a *regionally or nationally accredited school* may be eligible to receive credit for past courses. Students requesting transfer credit must submit official transcripts to ALU directly from the institution or military branch, where the credit was earned no later than 30 days from the start of the first course before credit is awarded. An unofficial transcript may be submitted for transfer credit evaluation pending receipt of official transcripts. All credits accepted in transfer must be a "C" or better for undergraduate degree programs and a "B" or better for graduate degree programs.

Specific industry-recognized professional licenses, nationally-recognized exams, and military coursework (evaluated based on the American Council on Education recommendations) may also qualify for transfer credit.

Abraham Lincoln University does not offer credit for life experience or prior experiential learning. ALU will also not offer credit to those that attend college or university that is not accredited by an agency recognized by the United States Department of Education or the equivalent.



Equivalent Learning Credit for Students Enrolled in ALU's JD Program (New policy on pg. 20)

Students enrolled in ALU's Juris Doctor (JD) program can elect to transfer into the Master of Science in Law (MSL) program and be awarded transfer credit for ALU JD courses earned with a C or better based on the evaluation of the institutional program outcomes. Any credits earned in ALU's JD program with a C or better that do not meet the graduate transfer credit policy requirements can be evaluated as equivalent learning credits transferable to the MSL program, subject to a 7.5 semester credit limit. In combination with the transfer credit policy, the total amount of credits allowed to be transferred into the MSL program *may not exceed 75 percent* of the credits required for the master's degree.

Student Location Policy (New policy on pg. 20)

For the purpose of determining a student's location, ALU will use the mailing address provided by the student at the time of enrollment and listed in the student information system, Populi. It is the student's responsibility to notify ALU with any change of location and provide their new address by contacting the Registrar, registrar@alu.edu. This policy applies to all ALU students.

International Student Tuition Schedule (New section on pg. 22) Effective August 9, 2020

Tuition rates for the certificate, diploma, associate, bachelor's, master's, and doctorate degree courses and programs are as follows:

Program Degree	Semester Credit (1)	Semester Credit(3)	Total Program
Certificate (UG)	\$375	\$1,125	\$5,625- \$9,000
Certificate (GR)	\$525	\$1,575	\$9,450-\$12,600
Bachelors	\$375	\$1,125	\$45,000
Master's	\$525	\$1,575	\$15,750
Doctorate	\$675	\$2,025	\$40,500

Tuition is the total student cost for course instruction and student service. Tuition for ALU courses and programs is calculated on a semester credit hour basis. Each ALU course is three (3) credit hours. Students typically enroll in one class at a time at the graduate level or two courses at the undergraduate level within their degree plans.



International Student Transfer Credit Offset to Tuition (New section pg. 23) Effective August 9, 2020

Program/ Degree	Percentage Transfer Credits	Maximum Transfer Credit (\$)	Tuition Total Program
Bachelor's	75%	\$33,750	\$11,250
Masters	50%	\$7,875	\$7,875
Doctorate	15%	\$6,075	\$34,425

Payment Plan Options – International Students (new section pg. 29)

Payment plans are not available to International Students. Students must pay for a full academic year and all fees upon signing the enrollment agreement. If there are any questions, please contact the school's Financial Aid Administrator, finaid@alu.edu.

Technology Requirements (Updated pg. 122)

Technological Competency

- Ability to use email to correspond
- Ability to access, create, and save documents in MS Word or standard.rtf (rich text format)
- Ability to browse the Web

General

- A reliable broadband Internet connection, either cable or DSL of at least **3 Mbps download speed (constant)** for adequate audio-video quality
- An email address that will accept all emails, including attachments, from the domain name **alu.edu**
- Note: Students are presumed to receive the messages sent to designated email addresses. It is the responsibility of the student to ensure that messages from ALU are not blocked and that the mailbox is not too full to receive messages.

Minimum Requirements

Windows

- **CPU Processor:** 1.86Ghz Intel Core 2 Duo or faster processor (or equivalent)
- **RAM:** 2GB or highest recommended for the operating system
- **Hard drive:** 1GB of available space or highest recommended for the operating system
- **Operating System:**
 - Windows 10 (64-bit)
 - Only genuine, U.S.-English versions of Windows Operating Systems are supported

- Alternate versions of Windows 10, such as Windows 10 (32-bit), Windows RT, and Windows 10 S, are NOT supported.
- **Browser:**
 - Google Chrome (v70.0 & above), Mozilla Firefox (v65.0 & above) and Edge (Chromium) (v79.0 & above)
 - *ALU Recommend using Google Chrome*
- **Screen resolution:** Must be 1024x768 or higher
- **Media:** Web camera, microphone, and speakers
- **Account Permission:** Administrator-level account permissions are required
 - **Software:**
 - A word processor that can create files with any of the following extensions: .doc (MS Word 2003), .docx (MS Word 2007 or higher), or a standard .rtf (rich text format)
 - Adobe Reader version 9, 11, or DC (free download is available on the Internet)
 - (Optional) Adobe Flash Player 13 or higher
- **ALU does not support Mobile Phone or Tablet devices other than Surface Pro as detailed below.**

Surface Pro

- **Surface Pro, Surface Books, and Surface Laptops are supported** (Non-Pro Surface devices are NOT supported).
- **Must be running a supported Operating System** (See Windows Requirements).
- **Input Device:**
 - External Keyboard (USB or Bluetooth) required. Bluetooth keyboards must be paired before launching the exam.
- **Hard Drive:** Minimum of 1GB available space.
- **Browser:**
 - Google Chrome (v70.0 & above), Mozilla Firefox (v65.0 & above) and Edge (Chromium) (v79.0 & above)
 - *ALU Recommend using Google Chrome*
- **Screen resolution:** Must be 1920x1080 or higher
- **Media:** Web camera, microphone, and speakers
- **Account Permission:** Administrator-level account permissions are required
- **Software:**
 - A word processor that can create files with any of the following extensions: .doc (MS Word 2003), .docx (MS Word 2007 or higher), or a standard .rtf (rich text format)
 - Adobe Reader version 9, 11, or DC (free download is available on the Internet)
 - (Optional) Adobe Flash Player 13 or higher

Mac OS

- **CPU Processor:** 1.83 GHz Intel Core Duo or faster processor
- **RAM:** 2GB or highest recommended for the operating system
- **Operating System:**
 - macOS 10.13 High Sierra
 - macOS 10.14 Mojave
 - macOS 10.15 Catalina
 - The server version of Mac OS X is not supported
- **Hard drive:** 1GB of available space or highest recommended for the operating system
- **Browser:**



- Google Chrome (v70.0 & above), Apple Safari (v12.0 & above), Mozilla Firefox (v65.0 & above), and Microsoft Edge (Chromium) (v79.0 & above)
- *ALU Recommend using Google Chrome*
- **Screen resolution:** Must be 1024x768 or higher
- **Media:** Web camera, microphone, and speakers
- **Account Permission:** Administrator-level account permissions are required
- **Software:**
 - A word processor that can create files with any of the following extensions: .doc (MS Word 2003), .docx (MS Word 2007 or higher), or a standard .rtf (rich text format)
 - Adobe Reader version 9, 11, or DC (free download is available on the Internet)
 - (Optional) Adobe Flash Player 13 or higher
- **ALU does not support iPad or iPhone devices**

Non-Discrimination Policy (update to policy on pg. 155)

Consistent with all applicable laws, Abraham Lincoln University does not discriminate on the basis of age, race, color, national origin, sex, gender identity, sexual orientation, disability, veteran status, religion, or marital status in its educational programs, activities, or employment practices. The university complies with Title IX of the Education Amendments of 1972, Titles VI and VII of the Civil Rights Act of 1964 and regulations, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and the Age Discrimination Act of 1975.

Title IX Non-Discrimination and Grievance Process Policy (New policy on pg. 155)

Title IX of the Education Amendments Act of 1972 prohibits discrimination on the basis of sex in any education program or activity operated by a recipient that receives federal financial assistance. As an educational institution subject to Title IX, Abraham Lincoln University affirms it:

- Does not discriminate on the basis of sex, including in admissions and employment, and is committed to providing an educational and workplace environment that is free from sex-based discrimination, harassment, and retaliation;
- Prohibits discrimination on the basis of sex in its educational programs and activities, as required by law;
- Is committed to promoting fairness and equity in all aspects its operations; and
- Values and promotes the equal dignity of all community members and is committed to the pursuit of just resolutions with respect the rights of all parties involved.

This Policy is adopted to prevent discrimination prohibited under Title IX and provide a prompt, fair, and impartial process to address complaints of alleged discrimination based on sex.



ALU's Title IX Coordinator is identified below and may be contacted with questions about this Policy, to file a report or formal complaint, or to otherwise assist individuals in ensuring equal access to the university's educational programs or activities in compliance with Title IX.

Title IX Coordinator: Bernadette Agaton, JD
Address: 100 W. Broadway, Suite 600, Glendale, CA 91210
Tel.: (213) 252-5100, extension 208
Email: titleixcoordinator@alu.edu
Web: www.alu.edu

To view the full ALU Title IX Non-Discrimination and Grievance Process Policy, click [here](#).